

HUNTER COLLEGE LIBRARIES
68th St library
ELECTRONIC DEVICE LIABILITY FORM

Library Staff: Fill out top section.

Date/time borrowed _____

Date due _____ Date ret'd _____

Library Staff at borrowing _____

Library Staff at return _____

Computer # _____

Checklist completed OUT _____ IN _____

Borrower: Please read this agreement, and sign it.

Print Name _____ email _____

I understand that I am borrowing this IPAD for up to 3 days. No matter what time of day the ipad is borrowed, it is due 45 minutes before closing on the 3rd day.

- I accept full responsibility for the IPAD and accessories that I am borrowing.
- I will reimburse Hunter College for the cost of repairing or replacing this IPAD and/or accessories if they are damaged, lost, stolen, or not returned while checked out in my name.
- I understand that the replacement cost for the IPAD will be no less than **\$500** plus accrued overdue fine(s).
- I will pay an overdue fine of \$50 per day or portion thereof, if I fail to return this IPAD and all accessories to the Library's Reserve Desk at the time due indicated above.
- I have witnessed the physical inspection of the IPAD and its components and accessories. All checked parts and accessories are present and appear to be functioning.
- I understand that any abuse of these loan privileges may also result in disciplinary action and the inability to borrow electronic devices from the library in the future.
- I understand that all charges that are accrued as a result of violations of these policies will be sent to the Bursar's Office and will prevent me from registering for classes, from obtaining diploma/transcript(s) and/or graduating until paid in full.
- I understand that failure to return the IPAD within the allotted time will be considered theft of Hunter College property and appropriate action will be taken.
- I understand that I am not to perform any illegal activities with this device (i.e., hacking, pirating, downloading illegal materials, etc.) or any activities inconsistent with the CUNY Policy on Acceptable Use of Computer Resources.
- I understand that if I perform any illegal activities or any activities that violate the CUNY Policy on Acceptable Use of Computer Resources with this laptop, I will be subject to the disciplinary rules and regulations of Hunter College and perhaps, those of the City University of New York, which may result in the possibility of arrest.
- I do hereby verify that I have read and understand the Use and Liability Agreement as it pertains to the loan of a Hunter College laptop computer.
- I agree to abide by this and related electronic device loan policies.

ELECTRONIC DEVICE LOAN RIDER

- I agree that neither Hunter College nor CUNY shall have any liability for any claims relating to the loss, damage or interception of any information, data, work product, or other material viewed, searched or stored on the IPAD or its accessories;
- I agree that neither Hunter College nor CUNY shall have any liability for any claims relating to the use or functioning of the hardware or software included with the borrowed laptop and accessories.
- I understand that:
 - The Library's wireless network is not secure. Information sent from or to this IPAD can be captured by anyone else with a wireless device and the appropriate software, within three hundred feet.
 - Once the IPAD is returned, all data on the hard drive will be lost;
 - Library staff is not able to provide technical assistance and no guarantee can be provided that you will be able to make a wireless connection.
 - Neither Hunter College nor CUNY assumes any responsibility or shall have any liability for the safety of equipment or for laptop configurations, security, or data files resulting from connection to the Library's network.

Borrower's Signature _____ **Date:** _____

Once the IPAD is returned all the data on the hard drive will be lost.

NEVER LEAVE THE DEVICE UNATTENDED

In order to borrow an IPAD at Hunter College Library you must

Be a current Hunter College Student with no blocks on your record

Have a current, validated Hunter Student ID

Have another photo id such as a driver's license, passport or State ID.

Read, understand and sign the Liability Agreement Form

- These IPADS are loaned for up to 3 days, and may not be renewed.
- A student may borrow only one IPAD at a time.
- IPADS must be returned to the Reserve desk and checked in with a library staff member who will verify that the device is in working order before the borrower leaves the desk. You must allow at least 15 minutes for this.
- All devices must be returned 45 minutes before the Reserve desk closes. (10:15 M-Th, 5:15 Fri, 7:15 Sat. and Sun.)
- Overdue fines are \$50 per day or any portion thereof.
- Each IPAD may be loaded with general interest apps and/or programs.
- No programs, documents etc may be left on the device. Everything, except for the preloaded programs, will be deleted when the machine is returned.
- Borrowers are responsible for the device. If a machine is lost or stolen, the student is responsible for the replacement cost of \$500. If a device is damaged during the use, the borrower is responsible for the cost of repairs.

Wireless access is available on all floors of the 68th St. Library.

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Checklist completed OUT _____ IN _____

STUDENT COPY