

Hunter College Libraries

2016 – 2017

This year saw the Hunter Libraries maintaining their support of student and faculty research efforts from the four libraries in the traditional manner as well as trying to improve upon the services needed by the student of the 21st Century. As the needs become more and more electronic the faculty and staff of the libraries endeavored to locate and highlight the points of needs so as to serve the campus efficiently. For students' assignments the online presence of the Reserve Unit made it easier for faculty to imbed online learning tools closer to the students. The instructional librarians experimented with new methods of teaching, both for the traditional one-shot embedded instruction, but also in developing the credit course offered by the library. Both venues offering different sorts of laboratories for the development of new pedagogy. The acquisition of new databases continued, with the librarians trying to introduce them to the students in ways that can be viewed as seamless. The physical plant saw enormous changes with the remodeling of the 6th and 7th floors at Cooperman, with the libraries assuming management of numerous aspects of these areas; this is a work in progress, in light of the number of new players involved, with learning centers such as The Writing Center being relocated in this space. It provides the libraries with the opportunity to interface with these centers in ways that were not possible before. The Archives continues to be a resource for the students work, and this need is certainly highlighted by the departure of the Archivist and Acting Archivist in the New Year. Since all colleges have similar databases, what makes Hunter unique (other than its students) are the resources in the Archives that are going online with some alacrity. The remodeling mentioned makes wayfinding and signage more imperative than ever before and the staff of the libraries are trying to make such as intuitive as possible. This is exacerbated by the challenges inherent in being such a crowded campus; students have demonstrated in studies that they want many different spaces and the libraries are accommodating that need when possible. The Branches are not to be left behind in all of these efforts, with the Zabar Library being discovered as a quiet place to study, for example. The Brookdale campus tries to satisfy the needs of some of Hunter's best known programs in a building that has some challenges, but the librarians and staff there work with the instructional staff in making sure our students can be ready for their chosen professions.

Faculty Publications

Bausman, Margaret	Journal Article, peer-reviewed	Bausman, M. (2017). Introduction: Two Noble Professions. <i>Reflections: Narrative of Professional Helping</i> , 23(3), 1-8.
Bausman, Margaret	Journal Article, peer-reviewed	Bausman, M. (2017). Jane, Edith, and I : Twenty Years in the Helping Professions, One Hundred Years Apart. <i>Reflections: Narrative of Professional Helping</i> , 23(3), 42-52.
Brown III, Mason		
Carey, John	Journal Article, peer-reviewed	Carey, J., & Pathak, A. (2017). Reference mode preferences of community college (two-year) and four-year college students: A comparison study. <i>Evidence Based Library and Information Practice</i> , 12(1), 50-71.

Carey, John	Conference Presentation, other	Carey, J., & Pathak, A. "Reference mode preferences of community college (two-year) and four-year college students: A comparison study." Presented at the Bronx Community College Fourth Annual Conference on Community College Excellence: Bridging the Gap through Evidence-Based Practices, January 19, 2017, Bronx, NY.
Carey, John	Conference Presentation, other	Berger, M. and Carey, J. "Open Scholarship and Climate Change: The Imperative for a New Information Ecosystem for the Anthropocene." Presented at Libraries and Archives in the Anthropocene: A Colloquium. May 13, 2017, New York University, New York, NY.
Dickinson, Linda	No works to report for 2017	
Donabedian, David	No works to report for 2017	
Doyle, Anthony	Journal Article, peer-reviewed	Doyle, T. (2017). Review of Cathy O'Neil, <i>Weapons of math destruction: how big data increases inequality and threatens democracy</i> . <i>The Information Society</i> , 33(5), 301-302.
Doyle, Anthony	Book, Chapter	Doyle, T. (2017). Response to Geoffrey Rockwell and Stefan Sinclair's "Watching Out for the Olympians! Reading the CSEC Slides." In Samek, T., and L. Shultz, <i>Information Ethics, Globalization, and Citizenship: Essays on Ideas to Praxis</i> , McFarland, 62-63.
Doyle, Anthony	Book, Chapter	Doyle, T. (2017). Response to Jared Bielby's "WikiLeaks and the Dissolution of Information: Accountability to Information Entropy." In Samek, T., and L. Shultz, <i>Information Ethics, Globalization, and Citizenship: Essays on Ideas to Praxis</i> , McFarland, 109-10
Finder, Lisa	No works to report for 2017	
Finkel, Iris	Book, Essay	Paulicelli, Eugenia. <i>Fabric of Cultures: Systems in The Making</i> . Queens College Art Center, Queens College, CUNY, 2017. (essay in one chapter)
Finkel, Iris	Book, Essay	Paulicelli, Eugenia. <i>Fabric of Cultures: Systems in The Making</i> . Queens College Art Center, Queens College, CUNY, 2017. (essay in another chapter)
Finkel, Iris	Book, Chapter	Ashton, Hilarie(Ed.) <i>Structuring Equality: A Handbook for Student-Centered Learning and Teaching Practices</i> . CreateSpace Independent Publishing Platform. 2017
Finkel, Iris	Lecture (Invited)	Cultivating Library/First Year Composition Partnerships: Assessment, Information Literacy Instruction, and Beyond, co-presented with Wendy Hayden, Jennifer DeGregorio, John Pell, Renee Shaller, Stephanie Margolin, James Purdy. Conference on College Composition and Communication (CCCC), Portland, OR, March 18, 2017
Finkel, Iris	Lecture (Invited)	Serious Play: Games in the Classroom, co-presented with Jeff Allred, Leah Potter, Lauren Spradlin, ACERT Lunchtime Seminars, Hunter College, New York, NY March 21, 2017
Finkel, Iris	Lecture (Invited)	Integrating Wikipedia into the Curriculum, co-presented with Anne Leonard, New York City College of Technology; Ryan McGrady, Wiki Education Foundation, Adjunct Summer Institute, Fashion Institute of Technology, New York, NY, May 30, 2017
Finkel, Iris	Other	"Framing Community: Magnum Photos, 1947-present" Master Website Development for ARTH 762

Gil, Alexandra	No works to report for 2017	
Grossman, Hal		
Hom, Mee	No works to report for 2017	
Hoover, Danise		
Johnson, Sarah	Conference Presentation, other	Zettervall, S. K., Nienow, M. C., Johnson, S. , Horn, A., & Lowe, H. (2017, June). <i>Whole Person Librarianship: Libraries and Social Workers in Collaboration</i> . Presented at the 2017 ALA American Library Association Annual Conference & Exhibition, Chicago, IL.
Kowalik, Steven	Other	"Framing Community: Magnum Photos, 1947-present" Master Website Development for ARTH 762
Margolin, Stephanie	Journal Article, peer-reviewed	Margolin, S. & Poggiali, J. (2017). "Where Are the Bathrooms?": Academic Library Restrooms and Student Needs. <i>Journal of Library Administration</i> . 57(5), 481-499
Margolin, Stephanie	Journal Article, other	Margolin, S. and Ward, S.L., (Spring 2017). 10 Research Experiences: An Active and Applicable Alternative to the "Laundry List." LOEX Quarterly 43 (1).
Margolin, Stephanie	Conference Presentation, published as proceedings	Ward, S.L., Margolin, S., & Brown, M. (2017). "Action-Packed Action Research: How Comic Books, Questions, and Reflections Can Transform Information Literacy Instruction." Conference proceedings: ACRL 2017, At the Helm: Leading Transformation. http://www.ala.org/acrl/sites/ala.org/acrl/files/content/conferences/confsandpreconfs/2017/Action-PackedActionResearch.pdf
Margolin, Stephanie		Ward, S.L. & Margolin, S., "Getting to the Root of the Matter: Talking Through Our Failures to Foster Innovation," Presented at the LOEX Annual Conference, May 2017, Lexington, KY.; Poggiali, J. & Margolin, S. "Leading from the Library Loo: An Illustrated, Documented Guide to New York City Library Bathrooms." Presented at the ACRL Conference, March 2017, Baltimore, MD.; Ward, S.L., Brown, M., & Margolin, S., "Action-Packed Action Research: How Comic Books, Questions, and Reflections Can Transform Information Literacy Instruction."
Mulliken, Adina	Journal Article, peer-reviewed	Presented at the ACRL Conference, March 2017, Baltimore, MD. Mulliken, A. (2017) "'There is nothing inherently mysterious about assistive technology': A Qualitative Study about Blind User Experiences and Reference Services in U.S. Academic Libraries." <i>Reference and User Services Quarterly</i> . 57 (2). 115.
Mulliken, Adina	Journal Article, peer-reviewed	Kuerbis, A., Mulliken, A., Muench, F., Moore, A. A., & Gardner, D. (2017) "Older adults and mobile technology: Toward a better understanding of utilization for applications to behavioral health." <i>Mental Health and Addiction Research</i> . 2(2)
Mulliken, Adina	Journal Article, peer-reviewed	Mulliken, A. & Djenno, M. (2017) "Faculty Visions for Teaching Web Accessibility within LIS Curricula in the U.S.: A Qualitative Study." <i>Library Quarterly</i> . 87(1). 36.
Newman, Jennifer	Book, Chapter	Newman, Jennifer, translator. "Masculinity." By Lorenzo Benadusi. <i>The Politics of Everyday Life in Fascist Italy: Outside the State?</i> , edited by Joshua Arthurs, Michael Ebner, and Kate Ferris, Palgrave MacMillan, 2017, pp. 51-75.

Ortiz-Zapata, Daniel	Other	http://openarchives.umb.edu/cdm/landingpage/collection/p15774coll6
Ortiz-Zapata, Daniel	Other	http://openarchives.umb.edu/cdm/landingpage/collection/p15774coll2
Pathak, Ajatshatru	Journal Article, peer-reviewed	Carey, J., & Pathak, A. (2017). Reference Mode Preferences of Community College (Two-Year) and Four-Year College Students: A Comparison Study. <i>Evidence Based Library and Information Practice</i> , 12(1), 50-71.
Pell, John Sherby, Louise	No works to report for 2017	
Swan, Philip	Book, Chapter	Patterson, G.T., Swan PG. "Police Shootings of Unarmed African American Males: A Systematic Review" in Moore, S., Adedoyin, C, Robinson, M. (Eds.), <i>Police and the Unarmed Black Male Crisis: Advancing Effective Prevention Strategies</i> , Routledge,(2017).
Swan, Philip	Exhibited at Curated Art Show	Wizard, Friday Studio Gallery, Brooklyn, NY, October 6-October 27, 2017
Swan, Philip	Exhibited at Curated Art Show	<i>A Dark Wood</i> , The Noyes Arts Garage of Stockton University, Atlantic City, NJ, January 19-April 23, 2017.
Swan, Philip	Lecture (Invited)	<i>ACERT Special Event. New York City and its Archives: Engaging Students with Original Sources</i> Hunter College, New York, NY, October 24, 2017.
Tan, Wendy	Journal Article, other	Tan, Wendy W., "Chinatown in Latin America" (2017). <i>CUNY Academic Works</i> .
Tan, Wendy	Journal Article, other	"Chinatown in Bangkok" (2017) Sunday Supplement to World Journal, (Pages 75-77, March 5th, 2017)
Ward, Sarah	Conference Presentation, published as proceedings	Ward, S.L, & Margolin, S., "Getting to the root of the matter: talking through our failures to foster innovation," Interactive workshop presented at the LOEX Annual Conference, May 2017, Lexington, KY. (proceedings in progress).
Ward, Sarah	Conference Presentation, published as proceedings	Margolin, S. & Ward, S.L., (Spring 2017). "Research Experiences: an active and applicable alternative to the laundry list," LOEX Quarterly 43(1)
Ward, Sarah	Journal Article, other	Margolin, S. & Ward, S.L., (Spring 2017). "Research Experiences: an active and applicable alternative to the laundry list," LOEX Quarterly 43(1), http://commons.emich.edu/loexquarterly/vol43/iss1/2 .
Williams, Claibourne	No works to report for 2017	

The Schools of Social Work & Urban Public Health Library

The Schools of Social Work and Urban Public Health Library (SWUPHL) continues to serve the academic and research needs of the Silberman School of Social Work and the three elements of the Urban Public Health Program on the Silberman campus including undergraduate Urban Public Health (BA), undergraduate level Environmental Public Health (BA), and graduate level Nutrition (MS).

The close of the Spring 2017 semester marks the completion of the first two-year cycle of embedded information literacy instruction in the Silberman MSW curriculum, two semesters of service to the inaugural class of the BSW program, and a full year since the CUNY School of Public Health (CUNY SPH) reorganization. At the onset of these events, the impact upon engagement with our patrons and provision of service was not known. A review of the material presented in this report suggests the SWUPHL provides service with fluidity and relevancy, demonstrates the ability to meet the changing scope and needs of our patrons, and provides a robust, well-used library space both physically and virtually. Evidence supporting this includes data that, despite the decrease in targeted users (CUNY SPH), shows the volume of circulation and instruction relatively unchanged from the previous year while the door counts and floor counts have increased by 17% and 30% respectively.

In addition, the SWUPHL continues to build relationships with adjacent programs on the Silberman campus. This year we established liaison services with the Strell Executive Leadership Fellows Program and are providing consultation and training to the Kabul & Herat University Counseling Degree Partnership / Hunter College - City University of New York. Going forward, we will continue to outreach the Brookdale Center for Healthy Aging and the Center for the Advancement of Critical Time Intervention.

Lastly, the SWUPHL made good progress this year in the management of on-going security concerns. In collaboration with the Director of Public Safety, Joseph Foelsch, the library's first level emergency exit was outfitted with a door alarm. The installation of similar alarms on the concourse level exits is pending.

Activity Supporting Patron Success

“Library as Place”

The Schools of Social Work & Urban Public Health Library continues to be a well-used space. Our door count increased to just over 73,000 (17% increase) and our floor count rose to nearly 52,000 (a 30% increase).

continuing goal for the coming year is to remediate the wear and tear upon this well-used space including repair of paint, lighting in the display cabinet, and the “pulling apart” of desk and banister components. Additionally, a continuing goal is the acquisition of LED screens in the Information Commons and computer towers with wall monitors in the group study rooms, both of which were part of the original library plan but never procured or installed.

Hunter College Libraries / The Schools of Social Work & Urban Public Health Library / 2016-2017 Annual Report

SYSTEMS UNIT

The Systems Unit strives to provide the technology foundation of the Hunter College Libraries, collaborating with colleagues in creating, providing access to, and maintaining the services and resources that enable the entire College community to achieve the desired outcomes in their teaching, learning, and research.

SUMMARY OF SERVICES/PROJECTS:

Largely completed **switch to the new LIBRARY domain**, moving all faculty/staff accounts. Upgrades from XP where needed.

Set up and **configured Springshare's ERes for switch from Docutek** in Aug 2017. Coordinated with both Docutek and Springshare programmers for mapping and copying ERes files.

Upgrade/configuration of **Serials Solutions to E-Journal Portal 2.0** including Web page edits.

Upgraded/configured **EZproxy ver. 6**

Upgraded/configured **ILLiad**.

OCLC's **Connexion client upgrade** for all Tech services pc's

Modified in-house **payroll spreadsheet** to accommodate increase in CA payrate.

In conjunction with Library A/V, continued management of **tablet/laptop loan program** assisting in reset process, upgrades, tech issues, etc.

SUPPORT RESPONSIBILITIES:

Network infrastructure	Printers/Scanners	Aleph/CUNYPlus	ILLiad/Ariel
Proxy authentication	Website	Embark/Web Kiosk	Laptop/Tablet loans
Virus/patch upgrades	SmartBoards/TV displays	OCLC connexion	Classroom tech
ERes	Selfcheckout/bookscan	SFX access	In-house s/w (macro)
Payroll/Order spreadsheet	Staff email acct/sophia-1	EndNote/RefWorks	Wireless cards (Circ)
Databases	Help desk	ICIT initiatives	Telephones
Serial Solutions	LibGuides		

After lengthy advocating and having had a f/t Web developer/Assistant Network mgr, it is a significant hindrance to our future plans to learn again that this line will NOT be replaced. In addition to our growing reliance and initiatives on our website, ie. Developing programs and Web services, this position serves as a much needed backup/assistant in working with the Network manager (Stefan) for critical backend tasks and helpdesk supervision. I am thankful to the Library office for retaining Joel as a part-time adjunct but need to have a stable f/t position.

We continued managing the help desk (9-7p M-F, 12-5p Sat/Sun) including Info Commons help desk staffed largely with work/study students, and working on projects/emergencies as needed while vacancies were being filled.

STATISTICS:

Website: (new website Sept 2014 and revisions April 2016.)

June 1, 2016 – May 31, 2017

1,712,794 overall page views

279,092 clicks on database links from DB page

Top Pages

Home page (1,027,420)

Database pages (423,557)

Hours page (36,957)

Top Databases

PsycInfo (33,195)

Academic Search Comp (24,553)

JSTOR (23,748)

Google Scholar (20,524)

EBSCO (12,212)

PubMed (7,249)

PsycARTICLES (6,541)

CINAHL Complete (6,266)

ERIC (EBSCO) (6,185)

Web Of Science (5,724)

June 1, 2015 – April 30, 2016

submitted early

1,595,096 overall page views

256,927 clicks on databases from DB page

Top Pages

Home page (978,705)

Database pages (419,046)

Hours page (35,194)

Top Databases

PsycInfo (32,155)

JSTOR (24,587)

Acad. Search Comp (24,112)

Google Scholar (18,043)

EBSCO (11,477)

PubMed (10,329)

ERIC – Educ. (EBSCO) (7,735)

Web Of Science (7,518)

CINAHL Complete (6,597)

PsycARTICLES (5,905)

June 1, 2014 – May 26, 2015

2,044,883 overall page views

352,250 clicks on databases from DB page

Top Pages:

Home page (1,213,890)

Database pages (593,629)

Hours page (52,550)

Top Databases:

JSTOR (38,230)

PsycInfo (38,025)

Acad. Search Comp (25,700)

EBSCO (15,918)

PubMed (12,213)

Google Scholar (11,991)

Web Of Science (8,119)

CINAHL Complete
(8,026)

ERIC – Educ. (EBSCO)
(7182)

PsycARTICLES (6,707)

Proxy: (usage total equal to last year if assuming +/- 80,000 hits for May-16)

Jun 2016 – May 2017:

Status	Jun-16		Jul-16		Aug-16		Sep-16		Oct-16		Nov-17		Dec-17	
Student	19345	76.1%	18084	78.0%	15751	74.9%	35036	81.1%	67031	86.5%	78285	89.2%	67378	87.8%
Staff	289	1.1%	323	1.4%	225	1.1%	457	1.1%	351	0.5%	603	0.7%	372	0.5%
Staff+Student	763	3.0%	541	2.3%	680	3.2%	1153	2.7%	3737	4.8%	3762	4.3%	3194	4.2%
Faculty	3145	12.4%	2687	11.6%	2849	13.5%	3114	7.2%	3502	4.5%	3138	3.6%	3316	4.3%
Faculty+Student	298	1.2%	346	1.5%	363	1.7%	247	0.6%	554	0.7%	525	0.6%	415	0.5%
Russel Sage	45	0.2%	50	0.2%	40	0.2%	166	0.4%	69	0.1%	92	0.1%	101	0.1%
Child Mind	182	0.7%	114	0.5%	114	0.5%	183	0.4%	177	0.2%	121	0.1%	471	0.6%
blank *	1366	5.4%	1044	4.5%	1014	4.8%	2831	6.6%	2062	2.7%	1203	1.4%	1514	2.0%
Total	25433		23189		21036		43187		77483		87729		76761	

Status	Jan-17		Feb-17		Mar-17		Apr-17		May-17		Total	
Student	13625	64.1%	33742	83.1%	43748	88.6%	57939	89.4%	75448	90.9%	525412	85.6%
Staff	264	1.2%	255	0.6%	204	0.4%	231	0.4%	336	0.4%	3910	0.6%
Staff+Student	833	3.9%	1843	4.5%	1410	2.9%	2167	3.3%	3163	3.8%	23246	3.8%
Faculty	3549	16.7%	3026	7.5%	2770	5.6%	2916	4.5%	2541	3.1%	36553	6.0%
Faculty+Student	351	1.7%	284	0.7%	469	1.0%	421	0.6%	439	0.5%	4712	0.8%
Russel Sage	92	0.4%	67	0.2%	49	0.1%	66	0.1%	45	0.1%	882	0.1%
Child Mind	113	0.5%	164	0.4%	45	0.1%	116	0.2%	117	0.1%	1917	0.3%
blank *	2423	11.4%	1202	3.0%	668	1.4%	917	1.4%	949	1.1%	17193	2.8%
Total	21250		40583		49363		64773		83038		613825	

* Data where status equals blank are patrons who left Hunter, or non-Hunter local accounts, ie. SSW PhD Grads

Jun 2015 – May 2016:

Status	Jun-15		Jul-15		Aug-15		Sep-15		Oct-15		Nov-15		Dec-15	
Student	20420	76.1%	16176	74.0%	11879	64.5%	33872	81.6%	66225	87.3%	77330	89.0%	68228	89.3%
Staff	172	0.6%	214	1.0%	311	1.7%	266	0.6%	315	0.4%	652	0.8%	341	0.4%
Staff+Student	1089	4.1%	724	3.3%	986	5.4%	1800	4.3%	3772	5.0%	3720	4.3%	3109	4.1%
Faculty	3000	11.2%	2928	13.4%	3534	19.2%	3294	7.9%	3429	4.5%	2959	3.4%	2523	3.3%
Faculty+Student	381	1.4%	253	1.2%	168	0.9%	463	1.1%	509	0.7%	659	0.8%	316	0.4%
Russel Sage	35	0.1%	15	0.1%	52	0.3%	119	0.3%	53	0.1%	105	0.1%	125	0.2%
Child Mind	99	0.4%	96	0.4%	134	0.7%	141	0.3%	168	0.2%	118	0.1%	571	0.7%
blank *	1649	6.1%	1443	6.6%	1359	7.4%	1562	3.8%	1418	1.9%	1333	1.5%	1227	1.6%
Total	26845		21849		18423		41517		75889		86876		76440	

Status	Jan-16		Feb-16		Mar-16		Apr-16		May-16		Total	
Student	12372	61.7%	31538	83.0%	52764	85.0%	60012	87.6%	Early Ann. Rpt. No data for May		450816	84.0%
Staff	231	1.2%	248	0.7%	289	0.5%	254	0.4%			3293	0.6%
Staff+Student	840	4.2%	1779	4.7%	2316	3.7%	2661	3.9%			22796	4.2%
Faculty	3238	16.2%	2792	7.3%	2818	4.5%	2836	4.1%			33351	6.2%
Faculty+Student	346	1.7%	404	1.1%	464	0.7%	412	0.6%			4375	0.8%
Russel Sage	140	0.7%	85	0.2%	147	0.2%	117	0.2%			993	0.2%
Child Mind	91	0.5%	148	0.4%	193	0.3%	162	0.2%			1921	0.4%
blank *	2786	13.9%	1019	2.7%	3086	5.0%	2078	3.0%			18960	3.5%
Total	20044		38013		62077		68532				536505	

* Data where status equals blank are patrons who left Hunter, or non-Hunter local accounts, ie. SSW PhD Grads

Scanners

Jul 2016 – Jun 2017

Month	Pages	Docs	%	to Email	%	to USB	%
Jul-2016	11654	1576	4%	1187	4%	389	6%
Aug-2016	40571	4011	11%	2554	8%	1454	21%
Sep-2016	65323	5389	14%	4462	14%	920	13%
Oct-2016	29913	3132	8%	2630	9%	498	7%
Nov-2016	26060	3114	8%	2731	9%	382	6%
Dec-2016	19857	2670	7%	2309	7%	361	5%
Jan-2017	14686	1558	4%	1198	4%	360	5%
Feb-2017	54728	5214	14%	4419	14%	795	12%
Mar-2017	39312	4490	12%	3962	13%	528	8%
Apr-2017	21317	2696	7%	2348	8%	348	5%
May-2017	28869	3846	10%	3022	10%	824	12%
Jun-2017	0	0	-	0	-	0	-
Total	352290	37696		30822		6859	

* data for Jun tbd after report submission

* No data for May - early Ann Rpt

FUTURE PLANNING:

New **equipment from ICIT** coming, upgrading inventory. Need to allocate devices for branches as well.

Create **dashboard** displaying various *live* or frequently automated **Library service statistics**. Work with ICIT to retrieve non-personal data from College systems, ie. Gate count breakdown.

Update **website** to include interactive floor maps, accessibility improvements, analysis of planned usability study.

Addition of new **bookscan station in Zabar**.

Continued coordination of **6th & 7th floor tech** with expected training. Enhancement expected to improve Steelcase room reservation.

Explore development of **Library Intranet** for document storage/sharing, communications, etc.

Automate device **checkout/return** process for A/V loan program.

Additional TV's to further split Rm 404 Smartbd output. TV to conference room for laptop view.

SUMMARY:

Work on the 5th floor renovations by College administration will dictate the level of involvement and resources of this unit as the project progresses. The challenge of building and maintaining a technology environment that is both rich in resources and successful in meeting the variant needs of students and researchers is always at the forefront of our efforts.

The Health Professions Library (HPL) supports the curricular and research needs of students and faculty at the Brookdale Campus of Hunter College. The library provides crucial support to the Hunter-Bellevue School of Nursing, which offers undergraduate instruction as well as graduate courses leading to master's degrees in several concentrations, joint programs such as the MS/MPH and MS/MPA, two post-masters advanced certificate programs, and a Doctor of Nursing Practice degree. The library also provides resources for two other graduate-level programs offered through the School of Health Professions—the Doctor of Physical Therapy program and the masters and doctoral programs of Speech-Language Pathology and Audiology—as well as BS and MS degrees and advanced certificates from the Department of Medical Lab Sciences, affiliated with the College of Arts and Sciences. The library also supports several centers of advanced study based at the Brookdale Campus. These include the Brookdale Center for Healthy Aging and Longevity; the Center for Urban and Community Health; the Center for Occupational and Environmental Health; and the Center for Communication Disorders. In addition, HPL provides much-needed study space and technological resources for the hundreds of Hunter students who reside in the Brookdale dorms.

Activities Supporting Student Success

The Health Professions Library supports student retention and success by providing:

- Reading room, group study space, and computer labs where students can conduct online research, use word processing and statistical software, and print or save their work—available during all hours of operation
- collection of print and electronic resources available onsite or by remote access
- research, reference, and access services assistance from library faculty and staff
- library orientation and course-specific bibliographic instruction/information literacy sessions, with online topic guides (LibGuides)

Partnerships

Nurses Writing Project

For a second consecutive year, the Health Professions Library continued to partner with the Nurses Writing Project, a peer-mentoring program in which graduate students in the School of Nursing provide one-on-one academic writing assistance to other Nursing students. The library provided space for NWP mentors to hold regular office hours twice weekly during the 2016-17 academic year.

Mental Health Service Corps

On multiple occasions during the 2016-17 academic year, the staff of the Mental Health Service Corps/Thrive NYC (a DOHMH program housed at the Brookdale Campus) used both HPL computer labs for training sessions and other activities. The MHSC used HPL computer labs for a total of 40 hours during Fall 2016, often in the form of half- or full-day sessions. In addition, A.J. Pathak taught an orientation session to acquaint the MHSC staff with Hunter library services. Given that the MHSC has already expressed interest in using the HPL computer labs again for staff training in Fall 2017, the challenge for library staff will be to accommodate these

requests insofar as possible while still giving priority to the instructional and technology support needs of Brookdale students and faculty.

Computers and Printers

Reading Room: 9 computers (1 ADA compliant), 1 print manager with laser printer, 1 BookScan station

Large Lab: 30 computers (1 ADA compliant), 1 print manager with laser printer [one workstation missing a PC

Small Lab: 16 computers (1 ADA compliant)

Circulation: 15 laptops available for 3-hr loan

Staff: 8 computers, 1 laser printer, 3 ink jet printers, 1 scanner

Seating Capacity

Library: 156

Large Lab: 40

Small Lab: 24

Patron Attendance

Library Attendance

Fall 2016-Spring 2017		Fall 2015-Spring 2016		Fall 2014-Spring 2015	
Fall 2016	52,815	Fall 2015	60,210	Fall 2014	52,599
Spring 2017	55,235	Spring 2016	46,385	Spring 2015	58,046
Total	108,050	Total	106,595	Total	110,645

Computer Lab Attendance

Fall 2016-Spring 2017		Fall 2015-Spring 2016		Fall 2014-Spring 2015	
Fall 2016	2,919	Fall 2015	3,532	Fall 2014	1,749
Spring 2017	2,462	Spring 2016	2,566	Spring 2015	2,290
Total	5,381	Total	6,098	Total	4,039

Reference questions asked at HPL, 2016–2017

Library Instruction Sessions at HPL

Fall 2016	10 sessions	313 participants	20.5 hours taught
Spring 2017	3 sessions	146 participants	5 hours taught

Instructional Technology

Due to the extreme shortage of computer classrooms on the Brookdale Campus, faculty from departments and programs outside the library often request use of HPL computer labs for midterm or final exams or to conduct private instructional sessions with groups of students. Nursing midterm or final

ADMINISTRATION AND BUDGET

Facilities

We have experienced recurring issues with the telecommunication system at HPL, including excessive interference, poor connectivity, and periods of loss of service. Hunter ICIT and Verizon staff periodically addressed these issues over the course of the past year at HPL.

Electrical outlets remain in high demand at HPL and patrons often compete for the opportunity to charge a device. The installation of several charging stations would be a major “quality of life” improvement for patrons at the Brookdale campus.

Inconsistent wireless access remains an issue for patrons, and more wireless routers should be added to strengthen the often spotty wireless signal. Also, wireless printing has never been enabled at HPL so patrons cannot print from either their own or library laptops. Systems staff should configure wireless printing for HPL as soon as possible.

GOALS, CHALLENGES, OPPORTUNITIES

The 2016-17 academic year brought new challenges and opportunities for HPL staff even as we continued to face issues lingering from previous years. Major challenges include a lack of permanent full-time staff for evening and weekend shifts; strain on the IT infrastructure; a decline in interest in or awareness of library instruction among Brookdale faculty; and uncertainty regarding the future of the Brookdale campus. The following goals are intended to address these challenges while also taking advantage of opportunities to improve conditions for both patrons and staff at HPL.

With regard to instruction for the Nursing program, at HPL we have embarked upon a curriculum mapping project to identify learning outcomes that library instruction can address within the Nursing curriculum. Focusing first on the four core courses of the master’s program, this project will analyze Nursing syllabi to identify areas where information literacy provided by HPL librarians can help satisfy institutional learning outcomes identified by the Hunter Office of Assessment. It is my goal to have a draft curriculum map ready to share with the Nursing faculty by the fall to raise awareness of the role of library instruction at Brookdale.

4. Future of the Brookdale Campus

As mentioned in previous reports, HPL staff have been preparing since Fall 2012 to accompany the School of Nursing in a planned move to new facilities. However, the administration canceled

a planned relocation to the campus of LaGuardia Community College in 2015 and has not since offered any updates about the status of Brookdale. Plans for the construction of a new Health Professions building on East 74th Street in Manhattan remain in effect (to the best of my knowledge) although construction work on Hunter's portion of the new facility seems stalled. HPL staff continue to await word from the administration as to an updated timeline for this project, as well as whether this campus will be moving to an interim space prior to the completion of the new building, staying in our current location until the new building is ready, or none of the above. It would be good for the morale of HPL staff if library leadership could prevail upon the administration to communicate more openly about these plans.

STATISTICS (for the period from 5/1/2015 to 4/30/2016)

1. Collection management

A.a New additions to the catalog		5,671 vols
B. Monographs withdrawn		-644 vols
Main Library		-535 vols
HPL	none	
SW		- 109 vols
e. Others (as a special project)	3,926	
D. Paperbacks sent to Bindery		1,150 vols

Comparisons with fiscal year 15/16

<u>A. Volumes cataloged</u>	-293 vols (-5%)
<u>B. Volumes discarded</u>	-1811 vols (-74%)

At long last, the size of our collections reaches an ideal amount, so massive deletions, under the ground of space congestion, were not mandatory.

.FUTURE PLANNING

1. With Bibframe replacing MARC format in the near future, we need to be well informed of ongoing updates, and get our skills up to the speed.
2. The existing Aleph contract will expire in 2019, so various committees as working groups for the replacement of online catalog have been formed in CUNY Central operation. We have to keep our knowledge and work progress updated as well.

The **Judith and Stanley Zabar Art Library**,

located in Room 1608, North Building, is intended for use by the students and faculty of Hunter College and other CUNY schools. This comfortable and attractive reading and study space, with a magnificent view of mid-town Manhattan, provides various resources and services. A select collection of circulating and non-circulating art books, reference books and current issues of art periodicals is available for browsing and research. Reference service in the humanities is available, and classroom, on-site, and one-on-one presentations in the use of library resources are offered. Wireless internet access is provided in addition to ten MacBook laptops which can be borrowed by students for on-site use via Aleph at the main desk. Self-service black/white and color printing and copying is available via a One-Card HP Color LaserJet. A digital imaging service for humanities based content is provided to the Hunter College community. Digital resources, once processed and catalogued in Shared Shelf, are made accessible via Artstor at five CUNY campuses including Hunter College. These digital collections provide access to multimedia resources required for Hunter College presentations and research papers discussing the world's visual heritage.

The Zabar Art Library, dedicated in December 2008, was made possible through the generous support of Judith Zabar, a member of the Hunter College Class of 1954, and her husband Stanley Zabar.

A total of 11422 local media files have been added to the Artstor Digital Library

June	OAI harvesting of local Shared Shelf content into OneSearch
June	relevant thumbnail images assigned to sixty-five MFA lecture audio recordings
September	meeting with Roderick Murray and Tiffany Geigel, Dance Dept., to discuss using SS for digital repository of departmental videos
September	presented SS introduction to interested library faculty; encouraged all to approach their departmental liaisons regarding use of SS to manage and share departmental digital resources

Patron count (manual sign-ins):

2014-2015 = 13,372

2015-2016 = 12,901

2016-2017 = 13,139

Laptop circulation:

2014-2105 = 5574

2015-2016 = 4460

2016-2017 = 3614

REFERENCE UNIT

Library Faculty Teaching and Research Forum:

Monthly sessions were scheduled during the Fall and Spring Semesters, featuring presentations of useful technology, published scholarship, and research in progress by Hunter Libraries faculty. Presentations on teaching methodology were scheduled for the first Friday of each month.

Activities Supporting Student Success

In 2016 and again in 2017 Mason Brown worked with the Summer Program for Undergraduate Research. This program invited student scientists from other institutions across the country to Hunter for a lab-intensive summer experience. He met with students as a group to cover advanced scientific library search techniques, and on a one-on-one basis as needed.

Chat Reference

In his role as administrator of Question Point chat reference, Hal Grossman brought in two interns from LIU to spend half of their time on QP and the other half shadowing at the reference desk during the fall semester. In the 12 months ending on May 31, 2017, the library handled 3,506 online questions. . Online reference remains an important part of our service to our users. Anecdotally, the response from our online users to the service is very positive.

Dr. Sherby continued as Acting Head of Archives & Special Collections since Prof. Julio Hernandez-Delgado's retirement in September 2015. In that role, she attends the monthly Unit Heads meetings, provides day-to-day supervision and management of the unit, and hires, trains and supervises student staff and an Adjunct Library Faculty member. She also facilitates the information needs of administrators, faculty, students, and independent researchers by providing them access to archival collections, master's theses, books, CUNY, Hunter College, and student publications, yearbooks, and digital images.

Archives & Special Collections Activities:

Dr. Sherby continues to process and organize the Mim Kolken Kelber collection. She has also been working on the processing of Professor Sarah Pomeroy's papers. New materials given to the Archives this year include Jewish Studies Program materials from Professor Robert Seltzer, materials from Professor Peter Basquin (Music), programs and reports from the Music Department, the papers of Joan Nixon (who was Bella Abzug's driver and which includes many materials from Bella), a collection of papers from Professor Adele Haft (Classics), and new materials from the Alumni Association of Hunter College and the Lenox Hill Neighborhood House. She also continues to work with retired Prof. Miriam Balmuth (Education) on processing her papers.

The Museum of the City of New York extended their exhibit on Yiddish theater in New York City through mid-August 2016 due to its success. They are also requesting loans of items from the Women's City Club collection for a new exhibit opening this fall on the suffragette movement in New York City.

Archival Projects:

We continue to receive new materials from the Alumni Association to be added to their collection. Ms. de Graaf reviews the materials, weeds duplicates as necessary, adds them to the collection, and revises the finding aid to reflect the additional materials.

She continues to add images to our Flickr account, primarily from the Wistarion yearbooks. As of May 31st, we have a total of 11,666 images available for users. Ms. de Graaf continued to add descriptive captions such as names (deans, administration, faculty and student officers) where identified in the year book. She has also revised previous years where possible to make the collections more usable. On May 4, 2017, we saw the highest single day views for the year totaling 9,404 for the day.

Ms. De Graaf updated and revised the commencement programs as we discovered that there were many that were incomplete. Some of these still need to be uploaded onto our web page by Systems but hopefully this will occur over the summer. She also completed scanning pictures from the Wistarion from 2000-2013. The Wistarions for 2014-2015 also need to be added. These photographs also need to be uploaded to our Flickr account and will be completed in the next few months.

Archival and Special Collections Projects:

Ms. Nizian, a College Assistant, continues to fulfill researcher, student, faculty, staff (Hunter and CUNY), and alumni requests for archival documents and images and handles reference requests for assistance with collections, yearbooks, theses and other materials. The Women's City Club continued to request images as they celebrated their 100th anniversary in 2016. Lenox Hill also requested images and added materials to their collection in the past year. She is responsible for filing and shelving collections, theses, yearbooks and faculty publications. She assisted in the ordering of archival and office supplies and organizes them upon receipt. She is currently working on shifting and shelf-reading of our theses collection and the faculty publications to maximize our limited space. Current projects include re-organizing our collection of staff files (both the finding list and the folders) and continues to work on creating a finding aid for the Renee Cote collection. She will also assume responsibility for our Flickr collection and, along with Angela Hartmann, will continue uploading images to Flickr that was previously handled by Ms. de Graaf.

Archival and Special Collections Projects:

Ms. Sorokurs has facilitated user requests for archival collections, materials, books, college catalogs, master's theses and yearbooks in person, by email, and via telephone. She prepares master's theses for shipping and processes them on their return and sends them to Cataloging to be added to CUNY+. She is in the final stages of completing the creation of the finding aid and the processing of the Hunter College Concert Bureau collection. She also compiles the annual user statistics for Archives & Special Collections which are included in this report. Ms. Sorokurs will be leaving us in August to go to graduate school at the University of Edinburgh in the fall. Over her five years in Archives & Special Collections, Ms. Sorokurs has made many

contributions to our department and she will be missed. We wish her well as she moves on to new adventures.

Archival and Special Collections Projects:

Ms. Hartmann answers questions and assists researchers in person and by telephone. She has also handled email questions and has digitized materials on request to fulfill the needs of our users. She and Ms. Nizian completed the preservation scanning and photocopying of materials from the Mim Kelber Collection. She continues to integrate the MFA theses into the MA theses to consolidate the two collections to make additional space for expansion for other archival collections. She is currently working on inventorying the collections in Archives to update our accession/location log and continues to process the Bureau of Vocational Guidance and Education Collection. Ms. Hartmann will also be assisting Ms. Nizian in uploading scanned images into our Flickr account.

BUDGET FOR FISCAL YEAR 2017-2018

For FY18, we will require funding for two College Assistants, one Student Aide/CWS or another College Assistant, and one Non-teaching Adjunct. It is also hoped that the process for filling Prof. Hernandez-Delgado's vacant position will be authorized so that a search can begin (he retired in September 2015). It is important to have a qualified professional archivist as head of Archives & Special Collections, especially in light of the anticipated retirement of Dr. Sherby at the end of the year. The employment of knowledgeable professional and support staff plays an essential role in the daily operation of Archives and Special Collections.

I am also requesting funding to purchase/license ArchivesSpace, a program application that allows our finding aids to be digitized and made available online. The membership level fee is \$3,000. I am investigating whether this is an annual cost or a one-time membership fee. I also believe that we should consider hosting ArchivesSpace by a third party like Lyrassis and am investigating the costs of that. Our Library Systems Office is already short staffed and it is unlikely they will be able to devote the necessary resources to helping Archives & Special Collections implement this application in a timely fashion. By having it hosted by a third party, we would have access to specialized technical assistance that would allow us to move forward effectively into the digital age. It is important to hire a new Head of Archives & Special Collections who is already familiar with ArchivesSpace and other online tools that would make our unique collections more accessible to our users.

Archives & Special Collections Statistics May 2016- May 2017

Categories

May 2016 – May 2017

Reference Assistance

In Person Requests	91
Telephone Requests	81
Web/Email Requests	<u>24</u>
<u>Total</u>	196

Master's Theses

In Person Requests	179
Telephone Requests	12
Web/Email Requests	<u>29</u>
Total	220

Archives Research

In Person Requests	107
Telephone Requests	75
Web/Email Requests	<u>225</u>
Total	407

Special Collections

In Person Requests	105
Telephone Requests	5
Web/Email Requests	<u>8</u>
Total	118

Interlibrary Loan

Total	24
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Year Books (Wistarion)

In Person Requests	40
Telephone Requests	11
Web/Email Requests	<u>44</u>
Total	95

Grand Total Requests **1,060**

Scans/PDF's/Copies

In Person Requests	12
Masters Theses	5
Archives Research	889
Special Collections	24
Year Books (Wistarion)	<u>32</u>
Total	962

GRAND TOTAL REFERENCE REQUESTS **1,060**

GRAND TOTAL SCANS/PDFS/COPIES **962**

GRAND TOTAL ALL REQUESTS **2,022**

Flickr Statistics June 1, 2016 to May 31, 2016 (total 364 days)

We have **11,666** public images in our Flickr account.

Total Views **264,738**

Average Views per Day	732
Total “favorited” photos	200

Highest average views per day occurred in October 2016 with **1,017**. The highest single day was May 4, 2017 which garnered **9,404** views for that day.

Archives & Special Collections Web Page Statistics May 1, 2016-May 31, 2017

Below are the statistics from the Archives & Special Collections Web Page for our three main pages: Archives Homepage, Collections Page, and Exhibits Page, statistics from our **Highlights from the Hunter College Archives** database, and the top 5 collections pages. As can be seen, our most popular collection online is our Commencement and Convocations/Programs page. One of our top reference questions has always been when did my mother, grandmother, aunt, etc., graduate? Now that this collection is available to our users online, we can refer users to this collection to answer that question on their own. They are always excited to see their relative’s name in print in the program.

MAY 1, 2016 – MAY 31, 2017	PAGEVIEWS	UNIQUE PAGEVIEWS
ARCHIVES HOMEPAGE	1,739	1,337
COLLECTIONS PAGE	822	628
EXHIBITS PAGE	233	157

May 1, 2016 – May 31, 2017

Highlights from the Hunter College Archives

Pageviews: 1,022 Unique Pageviews: 753

1. Commencements and Convocations/Programs
Pageviews: 1,540 Unique Pageviews: 597

2. Commencements and Convocations/Addresses
Pageviews: 156 Unique Pageviews: 114

3. Academic Departments
Pageviews: 139 Unique Pageviews: 100

4. General Collections
Pageviews: 87 Unique Pageviews: 78

5. Faculty Papers
Pageviews: 83 Unique Pageviews: 75

Areas of Archives & Special Collections Requiring Improvement:

1. Hire a new Head of Archives & Special Collections. This need is critical to the continuation of services to our user population, especially with the impending retirement of Dr. Sherby in December 2016.
2. We need to continue to organize and/or revise key collections of the repository and make them available to researchers.
3. Implement ArchivesSpace to expand our online presence and add visibility and ease of use to our finding aids
4. We need to continue to upload additional images to our Flickr account and to our article database known as Highlights from the Hunter College Archives. Both of these resources are very popular with our patrons.
5. We need to continue to investigate the use of Omeka or similar programs with the Library Systems Staff and Web Librarian so that our web presence can be more visible and user-friendly.
6. We need to investigate the use of CUNY's Institutional Repository, Academic Works, for placing our finding aids and some of our collections there for more visibility as well. Some possibilities to post there are the Commencement Programs and Addresses collections and the finding aids of our Hunter College Presidents collections.
7. We need to encourage more class visits to our repository to foster greater awareness of the materials housed in Archives & Special Collections.
8. We need to replace the chairs in the Reading Room with ergonomic and efficient furniture for staff and users.
9. Identify a funding source that would allow us to digitize the student newspapers (Bulletin, Arrow and Envoy) from microfiche and paper to a searchable online version that would greatly increase our ability to respond to questions from our users and allow them to search the collection directly.

Access Services**Mission**

Access Services provides library patrons with a friendly introduction to the Library at two public service points: Circulation/Reserves and A/V Reserves, the latter now also providing support for microforms and printing. From these service points and in work behind the scenes involving stacks maintenance, interlibrary loans and copyright permissions and questions of fair-use, the

department of Access Services strives to support the Hunter community and library patrons CUNY-wide.

Highlights

March 6th, 2017 saw the opening of the newly renovated and repurposed 6th and 7th floors of the Cooperman library. As stated in an article issued by the Hunter Office of Communications “[t]he new 7th floor has been reconceived to create the Silverstein Student Success Center, brings together previously disparate entities – pre-professional advising center, and learning centers -- to create one nexus for student success. The Dolciani Mathematics Learning Center, which provides tutoring services to students across disciplines who are seeking skill enhancement, is steps away from the new Skirball Science Learning Center. The Rockowitz Writing Learning Center, which helps the entire Hunter community hone their writing skills, is a straight line from the Pre-Law Advising, Pre-Business, and Pre-Health advising centers, places where students can seek guidance from advisors and faculty about the next steps in their academic and professional careers.” The sixth floor includes dedicated space for The Macaulay Honors program in addition to a new student commons space, reading room and education library.

This year has been a busy one for Stacks. Books were shifted and moved as part of regular stacks maintenance and, in addition, many items were moved from floor to floor and withdrawn from the collection in order to accommodate the ongoing restructuring of the Library. Several library units and outside contractors joined efforts to accomplish some of the above mentioned work that fell beyond the usual responsibilities of the Stacks Unit. The work is detailed below under the heading “Projects Accomplished in Stacks from Fall 2016 to Summer 2017.”

Looking Ahead

Circulation Statistics

*Estimate

	Main	Reserve	Social Work	Health
Check Outs	42,278	122,429	7,378	1,597
Renewals	15,045	756	761	230
Check Ins	43,362	108,919	7,446	1,634
Holds/Recalls	10,462	0	899	334

	MAIN	RESERVE	Social Work	Health
Check-Outs	45,542	127,990	7,006	1,570
Renewals	17,234	761	727	207

Check-Ins	45,903	127,995	7,230	2,020
Holds/Recalls	28,335	0	1,145	322

Analysis of Circulation Statistics

Once again it was necessary to estimate the loan figures for June, but it is unlikely that the solid figure, when it arrives, will change the picture significantly. The loans figure for Hunter Main has decreased by over 3,000 checkouts since last year, and has hit a new all-time low for the twelve years we have been keeping these figures. Based on our loan estimates for 2016-2017, the figures will continue to decrease; however, this can be only known in next year's annual report.

Year	Main	Reserve	SSW	HPL
2003-2004	75,359	77,815	23,242	7,414
2004-2005	70,993	58,367	17,170	5,809
2005-2006	69,056	45,355	18,587	5,527
2006-2007	86,534	40,103	20,267	5,316
2007-2008	91,037	56,832	18,845	5,430
2008-2009	80,321	57,706	16,434	5,461
2009-2010	76,630	65,638	16,670	5,779
2010-2011	69,921	83,557	14,127	5,771
2011-2012	65,055	86,285	11,111	4,331
2012-2013	57,752	89,094	10,627	3,185
2013-2014	54,478	101,221	10,124	2,998
2014-2015	47,827	118,236	7,532	1,756
2015-2016	45,476	125,147	7,047	1,623
*2016-2017	42,278	122,429	7,378	1,597

At the same time, the loan figures at Silberman School of Social Work have risen for the first time since 2007, but only by a few hundred, so we would be hard-pressed to regard it as significant, unless it continues this trend in years to come. And the loan figures at the Hunter Main Reserve Desk have *decreased* for the first time since fiscal year 2006/07. A decrease of a few thousand, however, is less worrying when it happens to a figure of over a hundred thousand than to a figure of less than fifty, especially given that that figure includes the A/V desk's laptop loan program. The laptop loan program is very popular, and this must be regarded as the main

reason Reserve loan statistics are so high compared to the weaker circulation figure. Nevertheless, the circulation check-out figures have continued to drop steadily for the last nine years, a trend too striking to ignore. It may be too much to say that the printed book is on the way out – these are popular not only among the older generation, but even have an appeal to the younger set (see <http://www.geekwire.com/2014/pew-people-reading-e-books-print-still-popular/>, <http://www.digitalbookworld.com/2015/why-authors-and-readers-still-want-print/>, <http://www.wsj.com/articles/SB10001424127887323874204578219563353697002>). It seems possible, even plausible, that print books will one day go the way of the dodo, but it seems unlikely that this will happen for at least the next generation or so. In the meantime, while the estimated 42,278 checkouts in one year is an all-time low in the time we've been keeping these figures, it's still more than two books for every Hunter student, and an average of 116 books per day.

Some of the highlights for this fiscal year for Stacks Department are as follows:

- Floor B1 Reference books were shifted to make space.
- Education/Reference books starting with the call numbers LB-LC were moved to the new education library on the 6th floor in January 2017. (Education books with the call numbers L-LT are still located on the 1st floor.)
- Art books on the 5th floor were shifted to accommodate the growing collection.
- As of June, art and literature books are in the process of being moved to B2 due to the renovation of the 5th floor.
- Concurrently, some bound journals on B2 are being withdrawn to make way for incoming art and literature.

Future Projects

The library is currently undergoing renovation and repurposing, and some more stacks shifts may likely be necessary, but their exact nature is uncertain for the moment. It is likely that some books will be moved back to the 5th floor once renovations are complete, though not all of them.

Hours Worked by College Work Study

	**7/1/16-6/30/17	7/1/15-6/30/16	7/1/14-6/30/15	7/1/13-6/30/14	7/1/12-6/30/13	7/1/11-6/30/12	7/1/10-6/30/11	7/1/09-6/30/10
SA Hours	0	0	711	1355	676	1241	2684	3584
CWS Hours	1,266	1528	1758.5	3649	2582	2485	2649	1337

It may be observed that the number of CWS hours decreased this fiscal year, due to lack of funds. In 2016-2017 we have relied heavily on College Assistants. Due to budget limitations, student aides are no longer hired for stacks. However, the hours worked by CWS are still important for the maintenance of the library's stacks and for special projects that take place throughout the year.

Laptop Statistics

In July 2010 - December 2010 - 2,098 Dell laptops were circulated and 5,695 Macs were circulated.

In January-May 2011 - 778 Dell laptops were circulated and 4,071 Macs were circulated.

In July 2011-May 2012 - 3,120 Dell laptops were circulated and 15,197 Macs were circulated.

In July 2012-May 2013 - 7,644 Dell laptops were circulated and 15,149 Macs were circulated.

In June 2013-May 2014 - 3,138 Dell laptops were circulated and 23,365 Macs were circulated.

In June 2014-May 2015 - 12,880 Dell laptops were circulated and 24,264 Macs were circulated.

In June 2015-May 2016- 21,425 Dell/Lenovo laptops were circulated and 22,552 Macs were circulated.

In June 2016-May 2017- 21,790* Dell/Lenovo laptops were circulated and 18,799* Macs were circulated.

*estimated May 2017 numbers

In October 2013, 30 iPads with cases and chargers arrived to be loaned out for three days. 27 iPads are currently available for 3-day loans, as three iPads were lost by patrons since then.

From October 2013 - May 2014- a total of **1,272** iPads were circulated.

From June 2014 - May 2015 – a total of **2,288** iPads were circulated.

From June 2015 - May 2016, a total of **2,299** iPads were circulated.

From June 2016- May 2017- a total of **1,734** iPads were circulated.

the Public

Looking Ahead - Increased Usage of the A/V Desk and Staffing Concerns

The most pressing concern going forward is maintaining adequate staffing levels at our A/V Reserve Desk. We detail the rationale for the necessary increase in staffing below.

COPYRIGHT ASSISTANCE

The Copyright Assistant supports staff and faculty with fair use analysis for reserve materials, and secures permissions if needed. The Assistant also advises faculty and administration on the use of copyrighted material in other venues. The below portion of the report regarding copyright was compiled by Malin Abrahamsson, Acquisitions Manager and Copyright Assistant at the Cooperman Library.

2014-2015 Academic Year	Option 1 (Assistance)	Option 2 (No assistance)	TOTAL REQUESTS
Summer 2014 →	2	-	2
Fall 2014 →	280	13	293
Spring 2015* →	298	49	347
# of requests/semester	580	62	642
2015-2016 Academic Year*	Option 1 (Assistance)	Option 2 (No assistance)	TOTAL REQUESTS
Summer 2015 →	12	37	49
Fall 2015 →	113	54	167
Spring 2016* →	82	43	125
# of requests/semester	207*	134*	341*
2016-2017 Academic Year*	Option 1 (Assistance)	Option 2 (No assistance)	TOTAL REQUESTS
Summer 2016 →	12	12	24
Fall 2016 →	101	72	173
Spring 2016* - >	54*	43*	97
# of requests/semester	167*	127*	294*

* – As of June 1, 2017

OUTREACH: WORKSHOPS AND PRESENTATIONS

Throughout the year, Malin Abrahamsson has continued to collaborate with the Instructional Design Librarian Stephanie Margolin on several instances. In early 2016, Malin and Stephanie submitted their co-authored chapter, titled *Fair Use as Creative Muse: an ongoing case study*, which draws on their student teaching experiences the past years. The chapter will be included in *The Routledge Companion on Media Education, Copyright and Fair Use* which will be published later this calendar year.

CURRENT AND GOING FORWARD

Malin Abrahamsson continue to serve on the CUNY Copyright Committee and to attend a minimum of one committee meeting each semester (occasionally there are more meetings.)

Interlibrary Loan

Overview

Interlibrary Loan and Document Delivery (estimated for May and June 2017)

Total Transactions	6,001
ILL Borrowing	3,972
ILL Lending	2,029
ILL/DD Charges paid	\$15,737.56

Personnel/Staffing

1 ILL Specialist (HEA)
1 College Assistant, 2 Workstudy Students

Interlibrary Loan Statistics

(Including Document Delivery)

YEAR	TOTAL	BORROWING	LENDING
2016/2017	6,001	3,972	2,029
2015/2016	5,650	4,165	1,485
2014/2015	7,145	4,743	2,402
2013/2014	9,425	5,270	4,155
2012/2013	9,489	5,282	4,207
2011/2012	10,400	6,500	3,900
2010/2011	8,082	6,108	1,974
2009/2010	5,264	3,252	2,012

2008/2009	5,852	2,713	3,139
2007/2008	5,009	2,475	2,534
2006/2007	5,346	2,660	2,686
2005/2006	6,349	3,848	2,501
2004/2005	6,024	3,607	2,417
2003/2004	7,892	4,476	3,416
2002/2003	8,217	4,253	3,664

This report covers the activities of **the Acquisitions Division** and is being written by the Head of Collection Management. It covers the period July 2016 to June 2017.

PURPOSE/MISSION: The purpose of the Acquisitions Division is to acquire (order and receive) material in a variety of formats for the library collection in a timely and appropriate manner and to process payments for such in accordance with institutional constraints; to monitor budget expenditures and encumbrances on a regular basis; to be able to provide administrators and selectors with relevant information. The Division is also responsible for training and supervising the students who mend the books, for mail distribution throughout the library, and for duplicating services.

BUDGET: The Library Budget was slightly less than last year but still more than adequate. We were able to add some new resources (below), more purchases than subscriptions. This year we concentrated our new acquisitions on buying digital backfiles of periodicals because of the decision to discard the majority of our bound periodicals. It is assumed that we may need to acquire additional backfiles next year if the absence of certain bound journals is felt.

This year, at the Library's request, the administration advanced us the Graduate/Matching Funds early in the year so we could use them to purchase backfiles; otherwise the funds are received in May, which is too late to even open a requisition. It is hoped that this willingness to advance the funds continues.

As usual, the OTPS funds were partially distributed in July, with the remainder of the technology fee funds received later in the fall. The final amounts are in the chart below.

Budget Account ID	Budget Account Name	Allocated Budget	Encumbrances	Expenditures	Available Budget	Fund Code
80120	NPS Supplies and Materials	49,022	5,992	38,478	4,550	10
80121	NPS Travel	21,394.	-	19,948	1,445	10

80122	NPS Misc Contractual Services	1,678,390				
		.	38,459	1,635,354	75	10
80123	NPS Equipment Acquisitions	15,344	-	7,034	8,309	10
80122	NPS Misc Contractual Services	490,011	946	469,731	-	11
		2,254,162				
		.		2,170,548		

PROCUREMENT/LICENSING:

There were fewer issues with procurement this year, although CUNY licensing remains as slow and unresponsive as ever. In March the Economics faculty asked for a new Thomson Reuters tax database, and they transferred the funds to us. I forwarded the paperwork in March and Legal never acted on it, so that money was lost. Legal has since picked it up and we will try again this year. As usual, our license for the Springer ebooks, which we get every year, took five months to get signed. In June, our Elsevier purchase order was closed without our authorization while we still held an invoice against it, and Purchasing was very cooperative in opening a new one for us at the very end of the fiscal year. We did again lose funds that were encumbered in purchase orders and could not be unencumbered in time for us to spend them.

New Acquisitions:

Proquest Historical Newspapers: Washington Post (purchase)

Times of London, including Sunday Times and Times Literary Supplement and the Illustrated London News/Gale (purchase)

Life Magazine Archive/EBSCO (purchase)

English Historical Documents/Routledge (purchase)

Routledge History of Feminism (purchase)

LGBTQ History and Culture Since 1940 Part 2/Gale (purchase)

Springer Ebooks 2017 Collection (purchase)

Counseling & Therapy in Video Volume 5/Alexander Street (purchase)

Ethnographic Sound Archives/Alexander Street (purchase)

All the World's Primates (subscription)

APA Psychology Ebooks 2017 (purchase)

Sage Handbook and Encyclopedia Collection 2017 (purchase)

Oxford Handbooks Online: Religion and Philosophy (full collections)

Elsevier Psychology Journal Backfile (purchase)

Foreign Policy (subscription/CUNY)

DEPARTMENT STATISTICS:

Titles ordered: 3652

Donations: 3,039

Free books: 1,562

Received: 3,606 volumes

Tables of Content: 20

Mended volumes: 310

Boxes to branches: 139

COLLECTION:

This year the Library had to accommodate the book collections on the fifth floor (P's and N's) for the forthcoming renovation of that floor. The books needed to be on site for access, and it was decided that the only possible place to house them was in compact shelving on B2. As that floor was already full, the choice was either to discard the bound journals or the red-dotted books, and the decision was made to sacrifice the bound journals and the microforms. Selectors were asked to contact faculty about how often they used bound journals in order to determine what was essential to keep. We were not able to accommodate all requests for either retention or replacement with digital access, and if there are problems in the future we will try to replace lost journals with digital backfiles, funds permitting. In many cases we tested ILL responses for specific journal titles and if we were pleased with the results, those journals were discarded. The Serials Division, Lisa Finder and Yingwen Huang, are to be commended for the extensive amount of work they did, and continue to do, in measuring, and in deleting and editing serial records, for this massive project. We are also grateful for all the accurate measuring previously done by Anne Larson when she was here as a consultant.

The P's and N's are now in compact shelving, and some of the red-dotted books have already been reintegrated into the main collection.