

presents to the College for the use of the graduates and undergraduates.

*Resolved*, That the Associate Alumnæ be granted the use, during the pleasure of the Executive Committee, of a room in the Library or elsewhere in the College building, in which to hold meetings in relation to the interests of the College.

Very respectfully,

ARTHUR McMULLIN,  
*Secretary.*

The report of the Library Committee was accepted. As the appointment of a Librarian is to be made January 19th, it was moved that the Executive Committee indorse the name of Miss Edith Rice for that position. Miss Rice has for many years been most faithful in her charge of the Library, and there is little doubt of her reappointment.

Miss Holly, Chairman of the Committee on School Representation in the Alumnæ, reported that our Society had a representative member in 87 schools, but that 65 schools were still without such representation. Ways and means of reaching the members of the Association who might be teaching in these unrepresented schools, were discussed.

This is a matter of the utmost importance. Through the acting Alumnæ members in the various schools of the city, it is possible at very short notice to reach all the teachers.

Communications may be made to Miss Holly, Chairman Committee on School Representation, Normal College Library.

The Finance Committee, Miss Christiana Metzgar, Chairman, presented a most important memorial, embodying suggestions as to the proper methods of conducting the financial affairs of the Association, and a recommendation for a change in one of the by-laws regarding the same. The memorial is given in full:

To the President and Members of the Executive Committee:

Ladies—The work of the Finance Committee for the past year has been to place the finances of the Association on a business basis, and the one great impediment in our progress has been that money is collected, held and disbursed by committees.

This has prevented the proper addition of accounts, has left balances in the hands of committees which should have been available for the work of the Association, and has kept money from drawing interest.

In several cases, money held by committees was deposited in the names of individuals, and the death of the person holding

that money would have placed the Associate Alumnæ in an unpleasant position and would have involved expense.

As the Associate Alumnæ is responsible for all the work undertaken in its name—whether the committee doing the work be self-supporting or not—it should be thoroughly cognizant of the condition of the funds. This knowledge can only be gained by the centralization of all the money, and by placing the responsibility for it upon one person, whose accounts should be properly examined by an Auditing Committee.

As far as your committee has inquired, all business associations have but one treasury in which funds are placed and from which debts are paid. This seems a much more dignified and business-like method than that by which checks are sent from all over the city—sometimes signed by an individual—for the payment of bills of an association.

To accomplish work already begun, the Finance Committee suggest that the Treasurer of the Associate Alumnæ shall be given charge of all moneys now held by committees, and, if deemed advisable, she shall be placed under bonds. By means of this change, the Finance Committee could overlook and be responsible for all debts of the Association, thereby insuring economical administration, a minimum of expenditure and a check against waste.

The Finance Committee, through its Chairman, offers the following resolution:

That the clause in section 5, Article I, of the By-laws, reading, “excepting those in the hands of treasurers of self-supporting committees,” be stricken out, and that section 5 be amended to read: “The Treasurer shall have in charge all moneys belonging to the Association, and shall pay all debts incurred by the same, keeping a separate account with each self-supporting committee.”

Committee: { CHRISTIANA METZGAR,  
*Chairman.*  
MABEL F. RANDOLPH,  
JENNY B. MERRILL,  
JENNY HUNTER,  
FRANCES R. DOUGLAS,  
ANNA M. HUNTER,  
BLANCHE H. ARNOLD,  
ALICE M. ISAACS,  
MARY A. WELLS.

Considerable discussion followed the reading of this report. Some of the self-supporting committees questioned whether surpluses belonging to their special committees, and raised by them